

Pensions Administration and Management Services

Barnett Waddingham LLP

Communications

Barnett Waddingham LLP believes that effective communication of information to pension scheme members plays a vital role in the running of the scheme. We offer a full range of communication services, for example:

- annual benefit statements, newsletters, scheme booklets
- presentations, workshops, retirement counselling
- telephone help-lines
- web based services
- reports to trustees and/or sponsoring employer
- regular updates on pensions topics and current issues

We use all of these methods of communication and a variety of media to provide communication services for the benefit of our clients. We can deliver all aspects of your pension scheme communication as part of an overall benefit administration service, or perhaps you have a one-off exercise that needs material customised to your particular requirements, company style and branding.

Communication is the shop window for your pension scheme and we have the professionalism and experience to help your employees appreciate the benefit of your investment in their pension scheme and other elements of their benefit package. It is much more than simply giving information and fulfilling statutory requirements. Employees need to understand the value of what is on offer, and be able to make informed decisions based on the literature they receive.

Of course, communication is a two way process and we can help design member questionnaires and analyse feedback.

Supporting trustees and employers

We pride ourselves in communicating the technical and complex nature of pensions in a clear and concise manner. You may wish to use some of our 'off the shelf' material, or have something tailored specifically for your scheme. We can provide a full package or can work with HR departments and/or other providers in lead or support roles. Our aim, as far as possible, is to avoid jargon and to communicate in a way that is relevant and that all employees will understand.

In addition, and for those who do not require such a close working relationship, we provide regular updates of current pension issues and topics of interest. We also run regular seminars at our offices across the UK.

Whatever your requirements, your first step should be to communicate with us!

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This document contains an overview of selected Barnett Waddingham services and is not intended to be a comprehensive description. Barnett Waddingham LLP accepts no liability for any errors or omissions it may contain. Readers should take professional advice in relation to their own circumstances.



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